

Information for Applicants: Please read before completing this application:

Eligibility

This is a means tested bursary and your circumstances will be assessed when you apply for the bursary; at the time of your application, you should provide the same information as is now required for rent reviews, ie. social welfare receipts, bank statements and payslips and a P60 for those in employment. If your rent review has been submitted in the past 3 months, we will be able to use the information provided in that; please note this in your application form.

Please note that the ***bursary cannot be awarded to tenants who have arrears on their rent account.*** You should have had a clear rent account for a minimum of 3 months before your application can be accepted.

What the bursary covers

For eligible students, the grant is there to help with the various costs that might be associated with attending the course, including registration/course/exam fees, books/materials, transport and childcare. The receipts should be made available at the time of applying for the bursary.

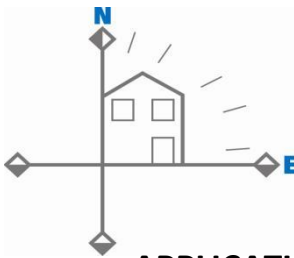
Criteria

Any post-secondary school course, run by a recognised educational institution, will be considered, however, the course should be beneficial to the career development and future employment of the tenant.

Application

The application should be made within 3 months of the start of the course. A tenant may avail of the bursary for up to 3 times. The amount available is decided* on an individual basis, but is up to €500 maximum, per academic year.

If you think you may be eligible for the bursary, you should make the application as soon as possible. Your eligibility can only be confirmed once the full application has been submitted.



APPLICATION FORM: EDUCATION COSTS

PERSONAL DETAILS

NAME: _____

ADDRESS: _____

PHONE NO.: _____

NO. OF YEARS TENANT/CHILD OF TENANT: _____

INCOME: - ALL INCOME MUST BE NOTED AND PROOF OF SAME PROVIDED

WAGES: _____

SOCIAL WELFARE: _____

SUPPLEMENTARY WELFARE ALLOWANCE: _____

MAINTENANCE: _____

OTHER(S): _____

INCOME OF SPOUSE/PARTNER: _____

- PROOF OF INCOME TO BE ATTACHED TO APPLICATION

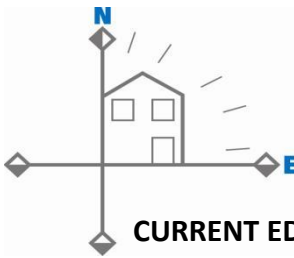
NO. OF DEPENDENT CHILDREN: _____

OUTGOINGS: PROOF OF ALL OUTGOINGS TO BE ATTACHED TO APPLICATION

RENT: _____

CHILDCARE: _____

OTHER(S) _____



North And East Housing Association Education Bursary

CURRENT EDUCATIONAL LEVEL:

Please provide details of formal education to date:

DETAILS OF COURSE FOR WHICH ASSISTANCE IS BEING SOUGHT:

Course Title: _____

College/Institution: _____

Course Duration: _____

Current year of course: _____

Course start date: _____

Why are you interested in undertaking this course?

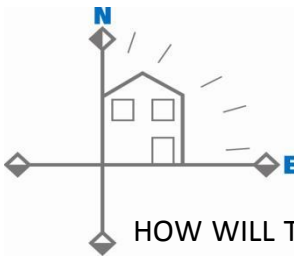
Course Fee/Expenses:

Per Year: € _____

In Total: € _____

Funding From Other Sources:

	Name of Funder	Amount Applied For	Outcome of Application
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____



HOW WILL THE COURSE RELATE TO YOUR INVOLVEMENT AS A TENANT WITH N & E HOUSING ASSOCIATION AND/OR YOUR CURRENT OR FUTURE EMPLOYMENT PROSPECTS:

DECLARATION:

I confirm that I have given full and complete information in this application with regard to my income, other sources of funding for this course and I understand that I have to supply written evidence of income, course offer, course fee and outcome of applications for other sources of funding to North & East Housing Association before a decision will be reached on this application.

I confirm that I will furnish results on successful completion of examination.

I confirm that, once funded, if I fail to attend the course, the amount funded must be repaid.

Signed: _____ **Date:** _____

HOUSING OFFICER'S RECOMMENDATION:

I have held a discussion with _____ about this application.
I fully support and recommend this application:

Signed: _____ **Date:** _____

DECISION OF BOARD:
